



# VOLUNTEER/INTERN INFORMATION SHEET

Human Resources  
3000 Northwest 83<sup>rd</sup> Street  
Gainesville, FL 32606  
(352) 395-5185

Please Print or Type

<http://www.sfcollege.edu/hr/index.php>

\_\_\_\_\_  
*Last* *First* *Middle*

\_\_\_\_\_  
*Address* *City* *State* *Zip Code*

Home Telephone (\_\_\_\_\_) \_\_\_\_\_ Mobile Telephone (\_\_\_\_\_) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Other than minor traffic violations, have you ever been convicted of violations of the law, pled nolo contendere, or had the adjudication of guilt withheld?  Yes  No *\*\*If yes, please explain thoroughly.*

*Criminal convictions or other history are not an absolute bar to employment. The nature, severity, frequency, and date of the offense(s) and/or sentence(s) in relation to the specific requirements of the job are considered.*

School Name: \_\_\_\_\_  
*Name*  
\_\_\_\_\_  
*Address*

Received:  
 Degree, Type of Degree: \_\_\_\_\_  
 Diploma  
 GED  
 N/A, Highest Grade Completed: \_\_\_\_

### RECENT EMPLOYMENT

Name of Employer: \_\_\_\_\_ May we contact employer?  Yes  No

Employer Address: \_\_\_\_\_  
*Street* *City* *State* *Zip*

Dates of Employment: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Job Title: \_\_\_\_\_

Supervisor's Name & Title: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

All volunteers/interns must complete sexual harassment training at <https://learn.ue.org/QV8DU191622/SFCEmployee>

I certify that answers given herein are true and complete to the best of my knowledge.

\_\_\_\_\_  
*Signature of Volunteer/Intern*

\_\_\_\_\_  
*DATE Date thu*