

Santa Fe College
PEER PERFORMANCE EVALUATION FORM

Name: _____

Position: _____

Please complete the following evaluation for the individual listed above. This is requested as part of his/her overall performance appraisal activities.

Instructions: This evaluation consists of statements describing preferred behavior in the areas of leadership, management, and communication. **Under each statement is a descriptor which indicates the standard expectation for the category "Clearly competent."** Please mark each statement with one of the corresponding numbers associated with the four alternatives listed below:

3 **Clearly outstanding**
(This behavior/condition is present, without exception, in my interaction with and observations of this individual.)

2 **Clearly competent**
(This behavior/condition is present the majority of times in my interaction with and observations of this individual.)

1 **Below potential competency**
(This behavior/condition is seldom present in my interaction with and observations of this individual.)

NA **Not Applicable**
(Insufficient knowledge)

A. Leadership

- _____1. **Maintains a positive and productive relationship with me.**

5. **Section 1012.86, (3)(a), F.S. states that "Community college presidents and the heads of each major administrative division shall be evaluated annually on the progress made toward meeting the goals and objectives of the college's employment accountability plan."**

"The community college presidents, or the presidents' designees, shall annually evaluate each department chairperson, dean, provost, and vice president in achieving the annual and long-term goals and objectives. A summary of the results of such evaluations shall be reported annually by the community college president to the community college board of trustees...."

D. Comments

Please share any comments you think appropriate from the areas of Leadership, Management, and/or Communications.

Signature (Optional)

Date